

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**AUGUST 13, 2018**

Board members present: Vice-Chairman Obie O'Brien and Commissioner Cory Wright. Excused: Chairman Laura Osiadacz.

Others: Mandy Buchholz, Deputy Clerk of the Board II.

**SPECIAL MEETING                      OFFICE STAFF MEETING                      COMMISSIONERS**

At 9:00 a.m. Vice-Chairman O'Brien opened the Office Administration meeting.

**CALENDAR                                      WEEK AT A GLANCE                                      COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS                      REVIEW OF PAF'S & VOUCHERS                      COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG                      REVIEW OF CORRESPONDENCE LOG                      COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending August 10, 2018.

**DISCUSSION                                      FACEBOOK WEEKLY POSTS                                      COMMISSIONERS**

The Board determined for the week of August 13, 2018 they would not post anything on Facebook.

**UPDATE                                      BOCC/ DEPARTMENT HEAD REPORTS                                      COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

**RATIFY**

**GREATER COLUMBIA BEHAVIORAL HEALTH COMMISSIONERS**

Commissioner Wright moved to ratify Commissioner O'Brien's signature on two Resolutions for the Greater Columbia Behavioral Health, LLC Resolution #01-2018 & Resolution #02-2018. Commissioner O'Brien seconded. Motion carried 2-0.

**FOLLOW UP**

**DEPUTY CLERK LAPTOP**

**COMMISSIONERS**

Mandy Buchholz, Deputy Clerk of the Board II updated the Board on the ongoing and increasing issues she has been experiencing with her Laptop (Surface Bbook). She stated that she reached out to IT for options and they were provided. Commissioner Wright moved to direct Staff to pursue option number one given by the County IT Department, noting that it was to rotate early and purchase a new Dell Laptop and subtract the rent paid (\$1,112.78) from the purchase price and fund the rest (approximately \$636.38). Commissioner O'Brien seconded. Motion carried 2-0.


**OTHER BUSINESS-N/A**

Meeting adjourned at 9:30 a.m.

**DEPUTY CLERK OF THE BOARD**

  
Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Laura Osiadacz, Chairman  
